



Military and Family Support Center (MFSC)

Joint Base Pearl Harbor Hickam

www.greatlifehawaii.com

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"Joint Base Pearl Harbor Hickam Military and Family Support Center"

Family Employment Readiness Program

Employment Assistance

The Family Employment Readiness Program (FERP) provides a variety of services and resources to assist the transitioning military spouse, family members, active duty military members, and veterans. Services include classes, workshops, job search skills training, career planning, resume writing, job fairs, and interviewing techniques. Resources include computer and internet access, websites and literature, and federal and private sector employment information. The Military and Family Support Center at Joint Base Pearl Harbor Hickam is here to provide these services directly to you.

Volunteer Opportunities

New Place, New Connections! Ask about volunteer opportunities in the local community and at the MFSC JBPHH, 474-1999.

Employment Resource Center

Located at MFSC JBPHH Moanalua Center, this self-service center is offered to service members and their families. It offers employment information, job search resources, local job announcements, and five computers with Internet and printing.

Employment Classes

Pursuing Employment in Hawaii: This workshop walks you through possible employment opportunities located in Hawaii. Learn how to analyze the local job market and how to locate opportunities using employment tools including job banks, job fairs, staffing agencies, and career centers.



Career Exploration: Discover the perfect career through a personality assessment. Focus on your strengths and learn strategies that career experts recommend for your type.

Civilian Resume Writing: This class provides students with information on different types of private sector resumes and the basics of writing a resume and a cover letter. Attendees will gain the tools to write a resume on their own.

Federal Employment 101: The application process for federal jobs can feel confusing and overwhelming but the benefits of civil service are worth the effort! We will help you navigate the USAJobs website and understand the application process from start to finish. Federal resumes are different than private sector resumes and we will teach you how to build a competitive application. We will also cover topics such as hiring preferences and programs for veterans and military spouses.

Acing the Interview: Interview skills are key to a successful interview! Learn how to position yourself as the best candidate, different interview styles and techniques, practice traditional and behavioral interview questions and common pitfalls to avoid.

Part Time Money Makers: Our NEW class will help you discover creative ways to earn supplemental income! This course will cover legitimate, remote employment opportunities; local part-time, temporary, and seasonal jobs; self-employment and government contracting; leveraging your hobby into a money maker and quick-start income opportunities and money saving apps. We will also help you identify red flags for scams and determine your entrepreneurial risk tolerance and potential.

Spouse Preference Program

Spouses of active duty military members and full time National Guard or Reserves who request priority consideration for competitive positions within DoD may be eligible to register for the DoD Priority Placement Program (PPP-S). **Spouses may register 30 days prior to the sponsor's reporting date** at any DoD civilian personnel office at their **current location**. **After relocation**, spouses may register at **any DoD civilian personnel office in the commuting area of the sponsor's new duty station**. For more information on the military spouse preference program, please contact:

Navy and Marine Corps: (360) 315-8054
Air Force: (808) 449-0122



The official job site for the DoD. The site allows users multiple search options, storage for up to five federal resumes, receive E-Mail notifications, information on status of applications and a host of support and information about the federal application process. www.USAJobs.gov



Non-Appropriated Fund (NAF) positions are available at the Child Development Centers (CDCs), and Morale Welfare and Recreation (MWR) facilities including the golf courses, clubs, pools, bowling lanes, hobby and craft shops. www.greatlifehawaii.com for JBPHH; <http://www.navy.mwr.org/jobs/> for Navy; www.NAFJOBS.org for Air Force

CareerOneStop

CareerOneStop, a DoL program, is your pathway to career success. A website featuring tools to help job seekers, students, businesses and career professionals.

<http://www.careeronestop.org/>

HireNet Hawaii Virtual One-Stop Employment Center

This website provides a wide variety of employment services to individuals via the internet, 24 hours a day, seven days a week. Job seekers may create and post their resumes online, find available jobs in Hawaii, receive career information, and locate available training. A search engine that views private sector, government, and corporate job boards for employment opportunities. HireNet Hawaii's virtual recruiter automatically searches for suitable jobs or resumes and provides notification when a match is found.

www.hirenethawaii.com/vosnet

Oahu Work Links

Provides job seekers who have been laid off or receiving unemployment benefits or who meet income eligibility guidelines based on their family's income for the past year with:

- ✓ Career guidance and support
 - ✓ Employment workshops
 - ✓ Programs that help cover tuition costs in approved training programs
 - ✓ Connect into services available from partner programs
 - ✓ A library learning center with internet
- www.hirenethawaii.com/vosnet

O*NET

A great tool for career explorations, job analysis and labor market research. Use the occupation search tool for examples of detailed professional tasks to help build a strong resume. www.ONETonline.org

Military Spouse Employment Partnership (MSEP)

MSEP is part of DoD's broader Spouse Education and Career Opportunities (SECO) initiative and seeks to strengthen the education and career opportunities of military spouses. The site provides career exploration opportunities, education and training, and assists spouses in identifying academic, licensing, and credentialing requirements. This program offers employment readiness, self-marketing skills, and connections to find a rewarding career. The MSEP program creates connections that provide companies with direct access to military spouses seeking career opportunities and provides spouses with direct access to employers who are actively recruiting. MSEP has **160** partners and have hired over **36,000** military spouses.

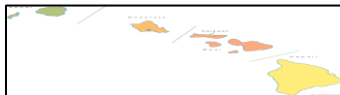
<https://www.facebook.com/DoDMilSpouse/>

<https://msepjobs.militaryonesource.mil/>

Unemployment Insurance

If you are a spouse leaving a job due to military PCS or a separating/retiring military member moving to or from Hawaii you are encouraged to check with your local unemployment office for eligibility and benefit information.

<http://labor.hawaii.gov/ui/>



State of Hawaii

Job opportunities with Hawaii's state government offices.

<https://portal.ehawaii.gov/residents/jobs-and-employment/>



Navy Exchange (NEX)

The NEXCOM Enterprise employs 14,000 associates worldwide, 27% of whom are

military family members. It is a partner in the DoD Military Spouse Employment Partnership (MSEP) and the Wounded Warrior Project, which pledges support to provide career opportunities for military spouses and Wounded Warriors. The Continuity of Employment Program helps associates find a new job within NEXCOM when a military member transfers.

<https://www.mynavyexchange.com/nex/work-for-us/military-spouses>



Army and Air Force Exchange (AAFES)

Over 17% of 43,000 AAFES associates are military spouses. Take advantage of the Spouse Continuity program instead of resigning when it's time to PCS. AAFES may be able to help you continue employment at your new location. For more information contact Human Resources.

HRSC@aafes.com

AAFES is doing its part to combat unemployment rates among veterans returning from war. Over 10% of yearly hires are veterans. AAFES hired 3,000 veterans since 2010 and over 600 veterans were promoted in 2011.

<http://odin.aafes.com/employment/>

My Individual Career Plan/MyICP

Available for all active duty Army, Navy, Air Force and Marine Corps spouses and to National Guard and Reserve spouses is a Spouse Career Planning online tool, "My Individual Career Plan" or MyICP, which allows spouses to build a virtual career roadmap based on their specific goals and objectives. Spouses must first register at <https://myseco.militaryonesource.mil/Portal/Home/IndividualCareerPlans>

DoN Human Resource Service Centers

HRSC East	757-396-7567
HRSC Northeast	215-408-5546
HRSC Northwest	360-315-8221
HRSC Southeast	800-378-455



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