

# CONFERENCES & MEETINGS

**OUR PROFESSIONAL STAFF WILL MAKE SURE  
YOUR NEXT MEETING IS IN ORDER.**

From the podium set up to the fresh fruit tray of morning service. Allow Joint Base Catering to help you plan your next command function, luncheon, meeting, seminar and more! We will provide all the behind-the-scenes essentials and snack breaks to make your event an A+.

## Basic Package

Your choice of Morning OR Afternoon Service.

- Morning service (three hours) \$11.25 per person  
Pastries, Fruit Tray, Orange Juice, Coffee and Hot Tea
- Afternoon service (two hours) \$11.50 per person  
Brownie Bites, Cookies, Trail Mix, Mints, Bottled Water and Soft Drinks

## Executive Package

Includes both Morning and Afternoon Service.

Morning and afternoon service (five hours) \$18 per person

PACKAGES INCLUDE: Drop-down screen (upon availability), Easels, Microphone, Podium, Room set up and break down including linen (table skirting) and Water cooler set up.

## SAMPLE EXECUTIVE PACKAGE ESTIMATE

Venue: Tradewinds Club Ballroom (one section)

Menu selection: Conference/Meeting

Service for 30 guests (\$18 per person) \$540

20% service charge \$108

**ESTIMATE TOTAL \$648**

*All menu items will incur an additional 20% service charge.*



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